



SAR Request Form

Data Subject (the person who information is about)



Title	
Name	
Date of Birth	
Year group	

Person making the request

Name	
Date of Birth	
Address	
Email Address	
Contact phone no	
Identification Evidence Provided (if required) Passport Driving license Or two forms of Utility bill within last 3 months Bank statement of last three months Council Tax bill Rent book	

Status of person making request

Parent or person with Parental Responsibility	
Are you acting on their written authority (please provide a copy of the consent)	
If not the parent or with PR, what is your role?	

Details of Data Requested

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Declaration

I, _____ hereby request that All Saints C of E Infants & Pre-School provide the data requested about me.

Signature: _____ Dated: _____

I, _____ hereby request that All Saints C of E Infants & Pre-School provide the data requested about _____
(insert child's name) on the basis of the authority that I have provided.

Signature: _____ Dated: _____

Please return this form to the school office either by hand or by email :
office@huthwaiteallsaints.notts.sch.uk