



Welcome to All Saints C of E Infant & Nursery School



All Saints C of E Infant and Nursery School
Common Road
Huthwaite
Nottinghamshire
NG17 2JR

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Website: www.huthwaite.snmat.org.uk

Executive Head Teacher: Mrs J Redfern

Acting Head Teacher: Mrs L Hardwick

Assistant Head Teacher: Miss K Woods



DIOCESE OF SOUTHWELL
& NOTTINGHAM
MULTI ACADEMY TRUST

Mission Statement

ALL SAINTS CHURCH OF ENGLAND (VA) INFANT AND NURSERY SCHOOL

“Opening Hearts & Minds through the Grace and Love of God”

At All Saints Infant and Nursery School, children always come first and we try to nourish, challenge, prepare and inspire them within a Christian ethos.

We believe in valuing all who contribute towards the successful running of our school and nursery including children, parents, carers, governors, teaching and non-teaching staff.

This Mission Statement lies at the heart of our schools' aims. It is the philosophical basis for all of the school's policies and through these, for everything that happens in and round the school. Our aspiration is for everyone at All Saints to:-

- feel happy, secure, safe and valued at school and nursery
- develop a growing awareness of their own inner self and spirituality, and of the power of the Christian faith to transform lives
- develop healthy relationships based on care, trust, compassion and forgiveness
- show acceptance for and understanding of others who may have different beliefs or needs
- strive for the highest standards of achievement, developing the confidence and skills to be independent, motivated and self-disciplined learners
- have a positive approach to life, contributing to the well-being of the community and building hope for the future

We hope that children will leave our school with open hearts and minds, ready to respond to the opportunities that lie before them and to experience the joy of life in all its fullness.



Introduction

We would like to wish you a warm welcome to All Saints C of E Infant and Nursery School.

We are a small and lively infant and nursery with long established links with the local community and church in Huthwaite. At the start of September 2025, we will have approximately 90 pupils on roll.

The school was founded in 1890 and has gone through many stages of modernisation. Over the last few years, a full internal refurbishment of the school has taken place including an extension at the back of the building. This has enhanced the experiences and opportunities we offer our children and local community.

Our school prides itself on its welcoming and friendly atmosphere in which children are respected and valued as individuals and their education is felt to be a partnership between home and school.

Our teaching and non-teaching staff, caretaking staff, kitchen staff and school governors all work closely together to provide a caring, purposeful and stimulating environment in which the children feel secure, learn to respect and value the needs of each others and work to achieve their full potential.

We aim for our children to enjoy a variety of learning experiences and encourage them to develop Christian values, which will equip them to face the responsibilities and challenges of the future.

At All Saints we value all our children as individuals and encourage them to make a contribution to the life of the school and their local community. We have high expectations of pupils and ensure that, irrespective of race, gender or ability, they all have access to a meaningful, appropriate and developmental education.

We hope the following information will tell you what you would wish to know about our school, but should you have any queries, please don't hesitate to speak to us.

Yours sincerely

J Redfern



Executive Head Teacher

L Hardwick



Acting Head Teacher

K Woods



Assistant Head Teacher

Starting School & Settling In

School Hours

Gates & Front door opens at 8.45am

Register taken at 8:50am

Lunchtime between 12:15pm – 1:15pm

Children dismissed at 3.20pm

- Your child must be brought and collected to school by a responsible adult, aged over **16 years**.
- Please inform your child's teacher/school office of any daily changes concerning the collection of your child. The person collecting will need to know your child's 'password' which you will give on your admissions form. You may also need to provide a brief description of the person collecting your child if they are not already known to school for safeguarding purposes.
- We need to be kept aware of any changes to your circumstances i.e. moving address or changing telephone numbers, so please ensure the school office are made aware of any changes in case of an emergency, by completing a change of detail's form.
- If there are changes at home, please let your child's teacher know so that we can make allowances and are aware of the circumstances.



School Uniform



We encourage the wearing of school uniform.

This consists of a red sweatshirt or cardigan (embroidered school logo optional), a white or red polo shirt (embroidered optional) and black/grey trousers or skirt. A red gingham/grey dress with grey, black or red tights are also acceptable. Black school shoes are preferred.

P.E Kits (for year 1 and year 2) should comprise of white t-shirt (embroidered optional), black shorts (joggers/leggings in winter) and trainers/plimsolls.

Please note that children **DO NOT** need to wear the embroidered uniform purchased from the online store, but can wear any high street store red jumper/cardigan and white or red polo shirt.

Embroidered uniform can be ordered online and delivered direct to your home address from the following website:

<https://just-schoolwear.co.uk/product-category/all-saints-c-of-e-infant-school/>

We have also partnered with Grown Out Of It where parent/carer's can advertise their used uniform for others to buy. Why not see if anything is available at:

https://www.grownoutofit.co.uk/school/Huthwaite_All_Saints_CofE_Infant_&_Nursery_School/13523

We also have some limited stock of embroidered uniform available at a reduced price on our SCOPAY payments app. Be quick though, as once it's gone it's gone!

Please ensure all items of clothing are clearly labelled with your child's name.

If your child misplaces an item of clothing, a name inside the item of clothing really helps us to help your child to find it. Thank you.

Nottinghamshire County Council

Universal Infant Free School Meals

All children from the ages of 4 to 7 are entitled to a FREE school dinner (UFSM) and are offered and encouraged to enjoy a hot, healthy, nutritious dinner at school every day.

The school dinner menu runs on a three weekly cycle and each new term a new menu will be sent out from Nottinghamshire County Council to advise you of each day's menu choice. A copy is also available to view on our noticeboard, on your child's class Seesaw page or you can collect a copy from the school office.

If your child has any allergies or food intolerances, you can look at the advice given on the menu. But please ensure you advise the school office and your child's teacher so that we can inform the school cook and make a note on their file.

A separate EC46 form must be completed which can be provided to you from the school office. It is very important we have this information as soon as possible so a meeting with the school cook can be arranged to discuss your child's requirements.

For further information please visit:

<https://www.nottinghamshire.gov.uk/education/school-meals/menus/primary>

If your child **does not** want to have a school dinner, they can bring their own packed lunch to eat instead. Please ensure their lunch is nutritional and healthy, if possible. Please could you also ensure their lunch bags are clearly labelled to save any confusion.

(Please note we may need to write their name on any unlabelled bags)



Nottinghamshire County Council

Applying for Free School Meals (FSM)

Nottinghamshire County Council encourages all eligible families to claim for free school meals/pupil premium (this is different to the **universal** infant free school meals above).

This brings in extra funding to the school as we can claim when a child is entitled to pupil premium.

As part of our admissions process, we encourage all parent/carers to complete an 'Application for free school meals and milk' form so that we can check whether your child is entitled to any further funding. A copy of the form can be found here:

[fsm-application-form-1.pdf \(snmat.org.uk\)](http://www.nottinghamshire.gov.uk/education/school-meals/free-school-meals-and-milk)

Alternatively you can also apply online through Nottinghamshire County Council's public website at <http://www.nottinghamshire.gov.uk/education/school-meals/free-school-meals-and-milk> and then click on Register online or by telephoning **0300 500 80 80**.

You will be directed to the **Notts County Council Citizen Portal** account page and you will need to login to your personal account. This is the same account you will have registered on to apply for a school place. You may need to register for a new account if you haven't used this page previously.

Your child may be eligible for free school meals if you qualify for any of the following benefits:-

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual gross income of no more than £16,190
- Working Tax Credit run-on (paid for the four weeks after the person stops qualifying for Working Tax Credit)

Free and Subsidised Cool Milk

Your child is also entitled to **FREE** school milk from Cool Milk whilst they are **under 5** years of age and/or if they are entitled to **free school meals** (please see information above on how to apply). Once your child has turned 5, you will receive a letter/email from Cool Milk asking if you wish to pay for your child to continue receiving daily milk. The cost is usually around £18 a term and works out at around 25p each day.

Full information is available from their website at www.coolmilk.com

Snack Time

Each day your child will be offered a healthy snack.

This will vary each day and will be either a piece of fruit or vegetable i.e. carrots, apples, pears, bananas, cherry tomatoes, oranges, raisins or sugar snaps.

Please advise your child's teacher and the school office if your child has any allergies we need to be aware of and we will try to accommodate.

Please ensure an EC46 form is completed, if applicable.

We encourage all children to bring a fresh bottle of water into school with them every day, which should be labelled with their name to avoid any confusion if children have the same water bottle. Children can re-fill their bottle throughout the day if needed. Please do not provide your child with any fizzy drinks.



Breakfast Club

We offer a breakfast club to all children **over the age of 3 years**. Our breakfast club is run by a member of school staff and is open from 7:30am until school opens at 8:50am.

Breakfast club needs to be pre-booked the week before by 4pm on the Friday and paid for through the SCOPAY app. Places are limited so early booking is encouraged.

Any changes to sessions booked after the cut off day will have to be made through the school office.

Children who are not pre-booked into breakfast club and paid for will not be able to attend.

The price of breakfast club is as follows:

From 7:30am - £5 per day (includes breakfast)

From 8:00am - £4 (includes breakfast)

From 8:30am - £2 (**does not** include breakfast)

All children attending from 7:30am and 8:00am will be offered a healthy, nutritional breakfast and drink.

Activities and crafts will be made available before the children are escorted to their classrooms.



Useful Information

School Communication

We use the following methods to communicate with you:

- Your child's class teacher will use an app called **Seesaw** which will not only keep you up to date with class news but will also enable you to see pictures and videos of your child's learning. Full details will be provided by your child's teacher with a username and log-in details when you start.
- We use a system called **SCOPAY** to send emails and text messages out to parent/carers. This will show as AllSaintsCE.
- We occasionally use Microsoft Forms to collate information and data quickly from parent/carers for things like food options for trips. These links will be sent out via SCOPAY.
 - Our online payments system is called **SCOPAY** and once your completed admissions pack has been received back in the office with the parent/carers email address, this will then generate a login email to allow you to set up your SCOPAY account. This system allows you to pay for anything to do with your child i.e. Breakfast Club, Trips, Clubs etc.
- The school's website www.huthwaite.snmatt.org.uk also holds lots of useful information regarding school policies, events, achievements, letters to parents, calendar dates, curriculum etc.



Seesaw



ScholarPack
Cloud based MIS for Schools

Old Clothes

We would appreciate any unwanted clothes, particularly pants, socks, trousers, skirts and wellies.

Attendance

Good school attendance is important because it helps children get the best possible start in life. When children come to school every day, they have more chances to learn new skills, build their confidence, and make lasting friendships.

Regular attendance also helps children develop good habits, such as being responsible and punctual, which will benefit them throughout their education and later in life. Every day of learning counts, and even small amounts of missed time can add up and make it harder for children to keep up with their classmates.

However, if your child is too ill to attend, please notify the school office on **01623 459199** as soon as possible. An answer phone service is available, and you are encouraged to leave a message if you are unable to get through.

Alternatively, you can notify us by email on office@huthwaite.snmat.org.uk.

Please DO NOT use Seesaw to notify us of a child's absence.

If your child has a medical/dental appointment, then we encourage you to try and book these outside of school hours where possible but, if this is not feasible, please notify the school office.

We ask that you notify the school before 9am if your child will not be attending school or will be late due to an appointment. If a reason for your child's absence is not provided by 9am then the school office will contact you to ascertain the reason for absence.

Any child arriving late up until 9:30am will be marked down as a 'L' mark in the register and any child arriving after 9:30am will be marked as a 'U' mark in the register. The amount of minutes late and the reason will be recorded on their record.

It is a legal requirement to ensure your child is in school every day. Failure to ensure your child is in school could result in a penalty notice from the Local Authority.

If you have any problems or concerns, then please speak to either your child's class teacher or our Pastoral Lead Mrs Barker, who will be happy to help.

Attendance Matters

